

CITY OF NEVIS

Excavation/Obstruction/Right-of-Way Permit Application

Proposed project is:

Excavation Obstruction Right-of-Way Other

Property Address: _____ Parcel I.D.#: _____

Description of Project: _____

Zoning Classification: _____ Residential or Commercial (circle one)

Property Owner/Permittee/Registrant: _____

Address: _____

Phone: _____ Email: _____

Contractor: _____ Contractor's License #: _____

Contractor's address: _____

Phone: _____ Email: _____

Desired begin date: _____ End date: _____

PROCEDURES:

1. Complete permit application. Applications are available at the Nevis City Administration Bldg. located at 104 Main Street, Nevis, MN 56467.
2. Attach copy of site plan identifying all setbacks, boundaries, structures, etc.
3. Submit appropriate copies of insurance with city named as additional insured (if indicated).
4. Pay designated fee (non-refundable).
5. If excavating, contact Gopher One Locate at 1-800-252-1166. *They will locate any utility lines in area. Even if you believe there are not utility lines in the area, it pays to know for sure. Property owner/permittee/registrant is responsible for any fees for this service.* Mark the area (4 corners) of area under consideration.
6. Contact Public Works at (218) 652-3867. Leave a message with name, address, and phone number where you can be reached. Supervisor will call and schedule a time to visit site.
7. Zoning will review application for compliance with city zoning regulations.
8. Any backhoe work done within the city requires a backhoe license. Operator must furnish current proof of contractor's public liability insurance.
9. A copy of city ordinances is available online at nevis.govoffice.com. It is the responsibility of both the property owner and the contractor to be aware of the expectations contained in those ordinances.

No work can be started until all departments have approved work to be done. If project is started before approvals, a fine will result. If any city utilities are damaged during the course of the project, the homeowner will be responsible for the cost of repair/restoration.

Property owner/permittee/registrant ('s) signature: _____

Contractor's signature: _____

Received by: _____ Date: _____

Paid on _____ Ck # _____ Cash _____

Approved by: City: _____ Public Works: _____ Zoning: _____ DNR (If Shoreland Overlay): _____