

NEVIS CITY COUNCIL PROCEEDINGS
REGULAR MEETING
April 13, 2020
Nevis City Council Chambers - via Electronic devices

CALL TO ORDER: The April 13, 2020 Regular Meeting of the Nevis City Council was called to order at 6:00 p.m. by Mayor Jarod Senger.

Pledge of Allegiance

ROLL CALL: Present: Council Members: Rich Johnson, Teresa Leshovsky and Sue Gray, via video communication: Mayor Jarod Senger, City Administrator: Dawn Veit.

Absent: Councilor Jeanne Thompson, Public Works Supervisor Don Umthun, Liquor Store Manager Kiley Weaver, Fir Chief Chris Norton and Deputy Josh Oswald. (We had technical difficulty and could not do our Zoom meeting)

APPROVAL OF REGULAR AGENDA: Motion made by Rich Johnson Second by Teresa Leshovsky and unanimously carried to approve the Regular Agenda with 2 additions under New Business.

APPROVAL OF CONSENT AGENDA: Motion made by Rich Johnson, seconded by Sue Gray, and unanimously carried to approve the Consent Agenda.

DEPARTMENT REPORTS:

1. Administration – Dawn Veit

a. Local Board of Appeal and Equalization has been changed to: "All appeals must be in writing and received by 4:30pm, June 15th, 2020. Send all appeals to: Hubbard County Assessor's Office, 301 Court Avenue, Park Rapids, MN 56470, or sign up at www.co.hubbard.mn.us

b. Approval of Ordinance No. 34 *An Ordinance Establishing A Planning and Zoning Commission.*

Motion by Rich Johnson, Second by Teresa Leshovsky and unanimously approved.

c. Resolution No. 2020-04 A Resolution Authorizing Sponsorship of Trails Operated by the Nevis Trail Blazer's Snowmobile club.

Motion by Sue Gray, Second by Rich Johnson and unanimously approved.

d. Mail in Ballots: After much discussion the City Council voted to use Mail in Ballots for the 2020 voting year. Motion by Rich Johnson, Second by Teresa Leshovsky and unanimously approved *Resolution No. 2020-05 A Resolution Allowing Mail Balloting for Both the Primary and general elections for The Year 2020.*

2. Planning and Zoning – Dawn Rouse

Nothing at this time

3. Public Works – Don Umthun

a. **Water/sewer:** The new Water and Sewer Rates will be applied on April Billing. We have been putting in the newsletter and also on the back of all of the utility bills to prepare our residents for the upcoming change.

Hydrant Flushing is coming up, I will put the dates in the Northwoods Press. (Dawn Veit)

- b. **Streets:**
 - c. **Cemetery:** Nothing at this time.
 - d. **Parks:** Don and Trevor have been working on removing the existing playground from Muskie Park to make preparations for the new playground equipment.
 Councilor Sue Gray was asked if the City was planning on selling the old existing playground and the answer is No, this equipment is damaged and we cannot get replacement parts for it.
 -Dave Schotsko from the DNR has approved the final project.
 -The plan has changed, it will be *stepped* in the middle, the final plan will have no access from the trail, but will come off of Main Street with a short sidewalk and ramp.
 -We asked for 3 quotes for site prep, we only received one quote back, from Flying W. The quote amount is \$20,226.83.
- | | | |
|-------------------|--------------------|--|
| Expenses to date: | \$20,226.83 | Flying W Quote |
| | \$17,898.00 | Installation from Game Time |
| | <u>\$ 5,644.26</u> | Engineered Wood Fibers (we may see a reduction in price) |
| | \$43,769.09 | Cost |
| | <u>\$43,130.16</u> | What we have in our account to date |
| | \$ 638.93 | What we need to proceed |

Proposal for this evening would be to approve expenses as noted above, we use the money from the City Council Technology Fund to cover the shortfall and also pay for the Engineering Fees of \$1200.00.

Motion by Jarod Senger, Second by Sue Gray and unanimously approved the above proposal of using the City Council Technology Fund to pay the remaining balance of the Parks Project.

4. Liquor Store – Dawn Veit

- a. **Maintenance/Building:** Nothing at this time.
- b. **Staffing:** Kiley and Kay are handling the off-sale.
- c. **Special Events:** Dawn will meet with Kiley and make plans to move forward with the Muskie Days preparations.
- d. **Promotions and marketing:** Nothing at this time.
- e. **Proposed remodel/update for the Liquor Store Building** – We have not heard anything from Widseth, Smith and Nolting for a few weeks, I will make a call in the morning to find out the status of the plans.
- f. **POS System:** Kiely and Kay have fixed the 800 SKU numbers that came back bad. This week Kiley will fix the sales tax and we can go from there.

5. FIRE DEPARTMENT – Fire Chief Chris Norton not available

6. POLICE DEPARTMENT – Deputy Josh Oswald not available

NEW BUSINESS – Dawn Veit

Resolution No. 2020-06, a *Resolution Enacted Pursuant to Minnesota Statutes Section 12.29 Extending the Period of a Mayor-Declared Local Emergency.*

Motion by Rich Johnson, Second by Sue Gray and unanimously approved Resolution No. 2020-06.

League of Minnesota Cities – Liability coverage – Waiver form

Motion by Sue Gray, Second by Rich Johnson, and unanimously approved that we Do Not Waive the Statutory Tort Limits. (a claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory

tort limits apply would be limited to \$1,500,000. These statutory limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

ADJOURNMENT: Motion by Teresa Leshovsky, second by Rich Johnson, unanimously carried.

Respectfully submitted by,

Dawn M. Veit
City Admin/Clerk/Treasurer

approved