

NEVIS CITY COUNCIL PROCEEDINGS
REGULAR MEETING
April 11, 2023
Nevis Council Chambers

CALL TO ORDER: The Regular Meeting of the Nevis City Council was called to order at 6:00 p.m. by Mayor Jeanne Thompson.

Pledge of Allegiance

ROLL CALL: Mayor: Jeanne Thompson, Council Members: Blair Reuther, Sue Gray, Teresa Leshovsky and John Carrier, City Administrator: Dawn Veit, Deputy Clerk: Kimberly Wright, Public Works Director: Don Umthun. and Fire Chief: Josh Winters.
Absent: Deputy Oswald

APPROVAL OF REGULAR AGENDA: Motion by Sue Gray, second by Blair Reuther and unanimously carried to approve the regular agenda with additions:

Fire Department: iPads and Laptops, c. Wildland Brush Fighting Packs
Administration: c. Internal Control
Public Works: e. Building

APPROVAL OF CONSENT AGENDA: Motion by Sue Gray, second by Teresa Leshovsky and unanimously carried to approve the Consent Agenda.

VI. Public Comments:

John Halberg had concerns about spending, pull tabs, and a vote of confidence.

VII. DEPARTMENT REPORTS:

1. Police Department: Deputy Josh Oswald (not available)

Mayor Thompson read March police report.

2. Fire Department – Chief Josh Winter

a. Maintenance or Repairs: Josh informed the council the 1st Response Truck is getting Lights and a siren installed.

Josh would like to purchase 2 iPads for use in the fire trucks and a laptop for Fire Chief responsibilities. The 911 active service will no longer be provided by the pager the fire fighters carry. It will only be available on their phones and iPads with an app. The laptop will allow Josh to work remotely from home when completing paperwork. Josh would like approval to spend up to \$2,000.00 for 2 iPad and a laptop.

Motion by Sue Gray, second by Jeanne Thompson and unanimously carried to approved Fire Chief Josh Winter to spend up to \$2,000.00 on 2 iPads and a laptop.

b. Fire Runs/Medical Calls: Calls are quiet.

c. Wildland Brush Fighting Packs: The pack is a 4-5 gallon pack you put on your back to haul water into a brush fire. Josh would like to purchase 5 packs at \$140.00 each. He will apply for grant from the DNR that will match 50% of the total cost of the Brush packs.

Motion by Jeanne Thompson, second by Teresa Leshovsky and unanimously approved to purchase 5 packs at \$140.00 each with the grant from the DNR that will match 50% of the total cost of the Wildland Brush Fighting Packs.

3. Liquor Store – Manager, Cindy Paulsen

- a. Staffing: Cindy would like to hire Teresa King as a part-time bar tender, and Mike Johnson as a part-time stocker and bar tender.

Motion by Jeanne Thompson, second by Teresa Leshovsky and unanimously carried to approve hiring Teresa King as a part-time bar tender, and Mike Johnson as a part-time stocker and bar tender.

- b. Maintenance: The basement has leakage from all the snow melt. Blair sent over some more pallets to get stuff off the basement floor. The chair swivels that were ordered have been delivered. The fire alarm is completed. The men's urinal has been installed with a shut-off valve. The 1st quarter inventory has been completed with a beginning cost of \$101,672.55 and an ending cost of \$101,659.44. This is the best count to date.

- c. Needs: POS quotes: Cindy presented the council with 4 quotes for a new POS

Quote 1: Fiserv/Closer \$6,198.00 + Software Program cost + recurring annual fee \$119.88

Quote 2: Lightspeed/WISK \$4,513.39 + additional hardware cost + recurring annual fee \$4,080.00

Quote 3: Silverware/Yellow Dog \$7,737.00 + recurring annual fee \$3,936.00

Quote 4: RDS \$26,650.68 + recurring fee \$2,086.00

Cindy explained to the council that the most expensive quote, Quote 4: RDS \$26,650.68 + recurring annual fee \$2,068.00 had the most to offer. The hardware, software, help desk, etc. is included in the quote. The other quotes do not have all of that included. Some quotes require extra hardware, software, equipment, etc. Blair Reuther said over a 10-year period the cost would be about the same.

Motion by Blair Reuther, second by Teresa Leshovsky and unanimously carried to approve Quote 4: RDS \$26,650.68 + recurring fee \$2,086.00.

- d. Muskie Members: Cindy would like to have the Nevis Muni added to the list of businesses offering discounts for customers who purchase the discount card. The council would like more information on the card.

Cindy said that Bullwinkle's requires too much work to think about moving the on-sale over to that location. She will just keep making improvements to the Muni.

Bands and BBQ will be held on July 8, 2023, Muskie Days July 21 & 22, 2023 with Ramona Fritz on July 22, 2023.

5. Administration – Dawn Veit

- a. Karl Dierkhising – Nevis Trailblazers

Karl Dierkhising would like the council to approve the Resolution No 2023-05 Resolution Authorizing Sponsorship of Trails Operated by Nevis Trailblazers Snowmobile Club, City of Nevis/ Nevis Trailblazers Contract, and Land Owner Permit. This approval will allow the Nevis Trailblazers to use the trail in city limits.

Motion by Sue Gray, second by Blair Reuther and unanimously carried to approve Resolution No 2023-05 Resolution Authorizing Sponsorship of Trails Operated by Nevis Trailblazers Snowmobile Club.

Motion by Jeanne Thompson, second by Teresa Leshovsky and unanimously carried to approve City of Nevis/ Nevis Trailblazers Contract.

Motion by Teresa Leshovsky, second by John Carrier and unanimously carried to approve Land Owner Permit.

- b. Jonathan Frieden – Hubbard County Attorney, Joint Powers Agreement

Jonathan Frieden explained to the council what the agreement Resolution 2023-04 A Resolution Approving State of Minnesota Joint Powers Agreement with the City of Nevis on behalf of its City Attorney is and why the agreement is used.

Motion by Teresa Leshovsky, second by Sue Gray and unanimously carried to approve Resolution 2023-04 A Resolution Approving State of Minnesota Joint Powers Agreement with the City of Nevis on behalf of its City Attorney.

- c. Internal Control

Councilman Reuther would like to look at the financials for the city. The council decided to have a committee meeting to look at the city's financials.

6. Public Works – Don Umthun (not available)

- a. Water: quotes for Water Meters – The water system was installed in 1981 making it over 20 years old and in need of maintenance and repair. Don presented the council with 2 quotes:

Quote 1: Ferguson \$90,610.82 parts, hardware, software, etc. + \$31,031.38 install cost

Quote 2: DSG \$68,785.00 parts, hardware, software, etc. + \$25,350.00 install cost

Don explained to the council that there will be more expense when the work starts. The system is old and existing parts may not work or break when the new parts are added. The new system has a 20-year life expectancy. The water and sewer ordinance will have to be changed to accommodate the new system. The install time should be 2-3 months.

Motion by Jeanne Thompson, second by Blair Reuther and unanimously carried to approve DSG \$68,785.00 parts, hardware, software, etc. + \$25,350.00 install cost to replace water meters.

- b. Sewer: nothing at this time.

c. Streets: Don is going to install signs on Main Street West on the east of the street across the intersection of West Avenue stating *No Parking Between Signs*. He had to have a vehicle towed so Public Works could plow. The vehicles parked on the side of the street create a driving hazard for that intersection.

Don would like to know if he is supposed to continue to maintain Wildwood or not. The council asked that it be added to the Planning & Zoning Agenda.

The Brush Dump will continue to be closed until further notice.

There will be a controlled burn along the Pollinator Garden and the Heartland Trail this spring.

- d. Building: Blair discussed the need for Public Works to have more room in the building they share with the Fire Department. Blair discussed adding on to the existing building. The council would like Blair and Don to talk to Planning and Zoning about possibly adding on the existing building. Don said he would look into getting a survey done on the property.

Motion to Adjourn by Blair Reuther, second by John Carrier, all approved.

Respectfully Submitted by:

Kimberly Wright, Deputy Clerk